

Parking & Transportation Advisory Committee Meeting

Wednesday May 17, 2017

3:00 pm, OM 435

MEETING NOTES

Present: Mary Ann Armstrong, Lea Aune, Teresa Hart, Greg Hough, David Leaf, Christopher Loar, Doug MacLean, April Markiewicz (Chair), Bob Putich, Darin Rasmussen, and Brian Sullivan.

Ex officio: Carol Berry, Paul Mueller, Jillian Trinkaus

Guest: Jennifer Sloan, Assistant to Internal Audit and AAG

1. Approval of April 19, 2017 Meeting Notes

Rasmussen **Moved** and Hough **Seconded the Motion** to approve the April 19th Meeting Notes. **Motion Approved.**

2. Draft Zone Parking

Putich has not sent out the draft plan for parking zones to the PTAC members yet due to problems his staff encountered. Once the problems are resolved, he will take the draft to the unions and those who would be affected most by the change to get their feedback first. Once the feedback has been addressed and any revisions made to the draft, it will be distributed to the PTAC members.

3. Parking Financial Pro Forma

Three handouts were given to each PTAC member as follows: 1) Parking Operations FY 2015-16 Variance, 2) Parking Renewal and Replacement Fund FY 2014-16 Actuals, and 3) Parking Operations Trends 2012-2016. Sullivan noted that parking permit revenues increased by more than \$90,000, whereas parking fine revenues decreased by about \$3,500 and event parking revenues declined by \$10,000 due to the Carver Gym remodeling. Overall net revenue increased \$305,403 compared to 2015 and helped in implementing more than \$600,000 in lot renewal/replacement plus more than \$200,000 for T2 upgrades.

Putich reported that Pay Stations have been generating more revenue than before. Also enforcement officers have been able to cycle through lots 5 to 6 times more frequently with the LPR resulting in greater compliance with parking regulations. Permit holders are now finding more spaces available. Students have also indicated their support for the park mobile app so they can park when and where they need to at a cheaper rate and eliminate the need for a quarterly or academic parking permit. He added that complaints have dropped dramatically as well.

There were problems with the T2 system so it had to be re-installed. Two new modules were also added, the Appeals and the Events modules. Those modules were just launched at the beginning of May. They have helped to reduce labor costs and will provide more efficiencies for the users. The Appeals module should result in 50% efficiencies in year 1, an additional 25% in year 2, and approximately 90% in year 3. These improvements take time. For example, the License Plate Reader module was implemented in June 2016 and though efficiencies were immediately apparent, there was also a learning process. The result has been less congestion in parking lots and fewer citations.

Paving of the Lincoln Creek Transportation Center will take place next summer and there is an expectation that parking usage will increase substantially due to the completion of several large apartment complexes on Lakeway that were built specifically for students. Paving and the installation of underground stormwater retention and treatment vaults are expected to cost \$7.2 million. If costs come in lower, then permit rates will go down, however if it costs more, then rates will go up. Currently, revenues and expenses are sustainable and supportable. Eight lots were improved in 2015 and five in 2016.

Sullivan also stated that south lots 12A and C that were paved in 2016 need to have \$2 million in additional stormwater retention and treatment improvements made based on the latest requirements by the city. It was an unforeseen expenses, but with the current parking management plan the improvements can be funded and implemented from parking operational funds.

Willis was unable to attend the meeting, but had sent a question for Sullivan via email: “*Page 3 of the Parking Operations Trend handout for FY2016 Total Operating Revenue went up yet the Administrative Assessment Fee went down. Did the ASA formula as it applies to Parking change?*” Sullivan responded that a portion of the funds were transferred to the reserve fund and those funds are not assessed an ASA fee. The ASA formula therefore did not change. The lower ASA fee Willis noted was due to less funds subject to the fee. He added that there has been no transfer of funds to the reserve fund prior to 2016, which is why the lower fee was so noticeable. Reserve funds will be used towards lot maintenance and improvements.

4. WAC 516-12 Revisions Work Session

A laptop and projector were set up to make proposed changes to the WAC during the work session.

Section 516-12.425 Administrative responsibility.

Subsection 3: Armstrong expressed concerns regarding the painting of “*markers and other directions for the regulation of traffic and parking*” by the public safety director and the SBO manager. Designated facilities management staff are responsible for painting on campus and this language could create conflicts by taking work away from authorized staff.

Meeting adjourned at 4:00 pm.

Approved January 4, 2018.