

# Parking & Transportation Advisory Committee Meeting

Thursday January 16, 2014

9:00 am, OM 435

## MEETING NOTES

**Present:** Brian Sullivan, Wendy Johnson, Kunle Ojikutu, Maxwell Evans, Kurt Willis, Doug Adelstein, April Markiewicz, Darin Rasmussen, Julia Gassman, Carol Berry, Paul Mueller,

### 1. Approval of November 8<sup>th</sup> and December 9<sup>th</sup> Meeting Notes

Doug Moved, Kurt Seconded to approve the Meeting Notes. **Motion Approved unanimously.**

### 2. Review responses from John Shaheen to PTAC questions

The general consensus was to rewrite and resubmit to John questions 3 and 4 dealing specifically permit/lot assignment prioritization and distribution and rate structure.

**Action Item:** April will redraft questions 3 and 4 and send them out to the rest of the committee members for edits and feedback. Once the questions are ready she will send them to John.

### 3. Develop recommendations for parking permit and lot allocations

Options:

- a. **No change:** Currently Parking Services uses seniority and positions of certain employees as the primary criteria by which lot assignments are made. In the situation where two employees with equal seniority apply for a lot assignment and only one space is available, Parking Services uses the time the application was submitted as a third criteria of “first come, first served.”
- b. **Zone parking** Remove number designation in lots and use color/letter coding or continue to use letter designations.

The committee will discuss this further at its next meeting. The suggestion was made that any recommended changes should be implemented with the easiest and least impactful done first. Julia did identify the lots in highest demand are 5, 25, 10, 8, and 11.

Meeting adjourned at 10:05 am.

*Meeting Notes approved unanimously January 30, 2014.*