

# Parking & Transportation Advisory Committee Meeting

Tuesday April 3, 2018

9:00 am, OM 340

## MEETING NOTES

**Present:** Lea Aune, Mary Ann Armstrong, Heather Christianson, Greg Hough, Chris Loar, April Markiewicz (Chair), Bob Putich, Darin Rasmussen, Brian Sullivan.

**Ex officio:** Paul Mueller, Jillian Trinkaus, Teresa Hart

**Guests:** Shelby Zimmerman, Student Business Office

### 1. Approval of January 30, 2018 and February 28, 2018 Meeting Notes

Sullivan **Moved** and Rasmussen **Seconded the Motion** to approve the January 30, 2018 and February 14, 2018 Meeting Notes. **Motion Approved.**

### 2. Continue Discussion of Conversion of Lot 12A to 12G

Markiewicz summarized that at the conclusion of the last PTAC meeting, Armstrong and Christianson, WFSE and PSE representatives, respectively had expressed concerns about the effects of such a change on their constituents. They were to use the time before the next scheduled meeting of the PTAC to communicate with their constituents and bring concerns back to the PTAC at this meeting. Markiewicz asked both Armstrong and Christianson whether they any feedback from their constituents and/or still had concerns about the change.

Armstrong cited Articles 24.3 and 24.6 of the WFSE Bargaining Agreement and noted that changing 12A to 12G will result in an increase in rates for those employees who park there and is therefore subject to negotiation in accordance with language in the Agreement. Christianson agreed that the same applies for PSE union members and any change would be open for negotiation. Sullivan noted that the PTAC is an advisory committee and that union negotiations are a separate process that takes place between the unions and Human Resources.

Sullivan **Moved** and Rasmussen **Seconded the Motion** to approve the recommendation to formally change the designation of parking lot 12A to 12G, effective Fall Quarter 2018, with concurrent increase in parking rates to those charged for a "G" parking lot. **Motion approved** with 6 for and 2 against.

### 3. Discuss After-Hours Parking in 10G (*After-Hours Permit is Currently Free*)

Putich stated after hour parking in 10G was requested by the Faculty Senate for those faculty attending the UPRC meetings on Wednesdays at 4:00 pm. This would enable them to move their cars up prior to the meeting and be able to quickly (and safely) access their vehicles afterwards, especially in the winter months when it's dark by 4:30 pm.

Putich reported that the After-Hours permit is currently free, however current practice is to not allow those permits to be valid in restricted lots. Restricted lots (10G, 5G, 25G, and 8G) are those that are located in or near the core area of campus, but have limited parking space capacity. Permits are therefore sold on a 1 space to 1 permit basis. The restricted status also prevents those people who use their commuter permits on any given day from using it to park in those lots and displace permit holders.

Putich recommended that current practices remain, i.e., that only permit holders for those specific restricted lots can park in them 24 hours per day, seven days a week. He also suggested to revisit this topic next academic year after the transition to summer term zone parking has been implemented and we have a better idea of lot usage. License plate readers (LPRs) will also be able to provide more data about how many people use lots after hours and help guide future decisions about whether to open 10G all hours, only after hours, or leave as is. The PTAC concurred.

Armstrong asked whether the 39 parking spaces in 10G include ADA spaces and are all ADA spaces filled to capacity each day. Putich said no to both questions. He stated lot capacity numbers do not include ADA spaces. ADA are seldom at capacity, but greater than 50%. Those spaces next to buildings, however, are full most days.

#### **4. Zone Parking 2.0 Test Summer 2018**

Putich reported they implemented the first test of zone parking, using colors (e.g., red, blue, green, gold) for different areas of parking on campus last summer. The LPR system worked great in monitoring vehicle usage in each zone. He noted that some campuses use zone parking year-round, whereas others implement it only during certain times or in specific areas of campus during the year.

The SBO will go ahead with the rollout of zone parking this summer. Employees do not need to take any action and SBO will be ensuring there is signage out as well. Armstrong asked whether employees can still move up to closer lots during the summer and Putich said yes.

PTAC members emphasized the need to fully communicate the proposed change to the entire campus community before implementation. The PTAC also requested that Putich send a map of the proposed parking zones and Putich stated he would.

**Action Item:** Putich will send a map of the proposed parking zones to Markiewicz who will distribute it to the rest of the PTAC members before the next PTAC meeting.

Putich stated that the SBO has also been working to change the schedule for selling permits, establishing wait lists, and awarding permits so that the process is completed before the end of the academic year. The change is to accommodate 9-month faculty and staff so that they can apply for, as well as make changes to their parking permit before the quarter ends. The effective start date of the permits will also be changed to September 16<sup>th</sup> since faculty are contracted to return by then, as are cyclic staff. Communication will go out to the campus

the last week of April and continue through May. Faculty and staff who are renewing their permits will have three weeks to conclude their purchase. Those people relocating to a different lot or purchasing a new permit will be able to apply in August as before. Putich welcomes feedback from PTAC member's constituents on the change in scheduling.

## 5. Update on Zipcar Location

Putich reported that there were two parking spaces for Zipcars in lot 11G and one in 23V, however, based on feedback about accessibility, he has now had them moved so that there is one in 12A at the south end of campus, one in 7G at the north end of campus, and one in 15R on the west side of campus off Highland Drive.

## 6. Items from the Floor

- a. Putich reported that based on requests from departments for guest parking closer to the core of campus, he has designated 6 parking spaces in 11G for department guest parking. The guest parking is now visible and close to the street for easy access. No parking spaces were lost nor permit holders displaced with the new configuration. Departments will be able to purchase the permits through the Parking Portal. He also had the carpool (CP) spaces relocated across the aisle in 11G to be aligned in one continuous row to facilitate parking enforcement vehicle monitoring with the LPR readers. See map for the previous configuration of 11G that has now been changed.



- b. Putich will also review parking space utilization after zone parking has been implemented to identify other potential locations for guest parking, e.g., in 17G.
- c. Christianson asked Putich about the sign for lot 10G that was moved during construction and whether it was going to be returned to its original location. Putich replied that the 10G sign is newer and when it moved it was placed at the entrance to the lot for improved communication and visibility. It will remain where it is.

Meeting adjourned at 10:02 am.

*Meeting Notes approved as amended May 14, 2018.*